

**MINUTES OF A SPECIAL MEETING OF THE SENIOR COMMISSION OF THE
CITY OF LOS ALTOS/TOWN OF LOS ALTOS HILLS, HELD ON
MONDAY, SEPTEMBER 12, 2016 BEGINNING AT 4:00 P.M. AT
TOWN OF LOS ALTOS HILLS PARKS & RECREATION BUILDING,
26379 FREMONT ROAD, LOS ALTOS HILLS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Commission Members Anderson, Basiji, , Lemes, Murray, Vincent.

ABSENT: Harding, Torbeck.

PLEDGE OF ALLEGIANCE

Chair Basiji led the Pledge of Allegiance.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

1. Approval of Minutes – August 1, 2016 & August 5, 2016

Action: Upon a motion by Commissioner Anderson, seconded by Vice Chair Murray, the Commission unanimously approved 4 – 0 the minutes of the August 1, 2016 regular meeting and August 5, 2016 special meeting. Commissioner Lemes abstained from voting since she was not present at either meeting.

2. Age Friendly Presentation – Santa Clara County

Action: None taken. Commissioners received the presentation provided by Dianna Miller from the department of Adult and Aging with Santa Clara County. Diana also provided direction on how the City of Los Altos can update and maintain their Age Friendly status with the World Health Organization (WHO).

3. Senior Program Recommendations

Action: Recreation & Community Services Director Manny Hernandez provided a brief overview of the Los Altos Senior Program. He then provided background on what the Senior Commission would be tasked with and options to best accomplish those tasks. Upon a motion by Commissioner Anderson, seconded by Commissioner Lemes, the Commission unanimously approved 5 – 0 to form the Subcommittee of Anderson, Murray and Vincent. This Subcommittee would review the Hillview and Grant Senior Programs and provide recommendations on how to best align these 2 City of Los Altos Recreation & Community Services Programs.

4. Work Plan

Action: Upon a motion by Vice Chair Murray, seconded by Commissioner Lemes, the Commission unanimously approved 5 – 0 the submitted Work Plan for 2016 – 2017. The Commission will augment the Work Plan with Target Dates as necessary.

INFORMATIONAL ITEMS

5. Staff Report

Action: None taken. Recreation Supervisor Jaime Chew announced that Cheryl “Cheri” Anderson had joined Recreation & Community Services as the Recreation Coordinator overseeing Senior Programs. She also reported that September is National Senior Center Month. Finally, she reminded the Commission that the Parks & Recreation Commission had invited a Senior Commission representative to attend their Retreat on Saturday, September 24.

COMMISSIONERS’ REPORTS AND COMMENTS

Chair Basiji announced that he was working on a presentation to the Los Altos Hills City Council and would like to get feedback from the Senior Commission regarding the content. The information would be forwarded through Staff Liaison Jaime Chew.

Commissioner Lemes announced that her church was providing AARP Driving classes

POTENTIAL FUTURE AGENDA ITEMS

Senior Commission Mission Statement
Grant Program Review

ADJOURNMENT – 5:52 P.M.

Chair Basiji adjourned the meeting.